

STUDENT SHELVING – Part-time (1 position)
East Gwillimbury Public Library

Location

Holland Landing Branch, 19513 Yonge Street

Position Summary

Responsible for the accurate shelving of all library materials, alphabetically, and numerically; shelf reading; performing clean up; and other duties as required.

Qualifications

- Must be at least 14 years old
- Physical stamina to handle library materials
- Flexibility an asset
- Computer literacy

Working Conditions

Hourly Rate: \$14.60 per hour (student minimum wage)

Status: Part-time

Schedule: Average of 16 hours per two weeks, including evenings and Saturdays.

How to Apply

Please provide a cover letter and résumé addressed to:

Aysha Khan, Coordinator, Administrative Services
East Gwillimbury Public Library
19513 Yonge Street
Holland Landing, ON L9N 1P2
Email: jobs@egpl.ca

Deadline: Friday, December 2, 2022 at midnight

Additional Comments

East Gwillimbury Public Library is committed to creating a respectful and inclusive environment that accommodates all individuals, including those with disabilities. We support the principles of the Accessibility for Ontarians with Disabilities Act (AODA) and have established policies, procedures, and practices which adhere to the accessibility standards of the AODA. Should you require any accommodation throughout the recruitment process please notify the contact person identified in this posting.

We thank all applicants for their interest, however only those being considered for an interview will be contacted. Personal information is collected in accordance with the *Municipal Freedom of Information and Protection of Personal Privacy Act* and will only be used for candidate selection.